

Public Works Building Committee  
September 26, 2023

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WRENTHAM, MA  
2023 NOV -2 AM 8:50

Members present: John Murphy, Lou Allevato, Chris Gallo, Brian Antonioli, Chad Lovett, Kevin Sweet, and Joseph Botaish

Members absent:

Also present: Amanda Vasapollo, Executive Assistant

Documentation:

*Municipal Designer Selection Procedures for Municipalities and Other Local Public Agencies*  
*Charts provided by Office of the Inspector General regarding Contracts*  
*Memo from Jeff Alberti from Weston and Sampson regarding Summary Design and Bidding Services for the New Public Works Facility*  
*August 29, 2023 Open Session Meeting Minutes*

Approval of the Minutes:

**Motion** to made by Mr. Botaish, and seconded by Mr. Gallo, the Committee voted to approve the August 29, 2023 open session meeting minutes. Motion carries, 6 in favor, 1 abstention.

Discussion of Potential Site Location

The Committee reviewed aerial maps of the current Public Works Facility. The Committee reviewed potential site locations for the new building facility, discussing the pros and cons of each.

Review of Space Needs Assessment

The Committee reviewed the inadequate spacing in the current facility and noted the pros and cons of continuing to utilize that space in some capacity in the future.

Next steps

The Committee discussed preparation for the November Town Meeting and estimated the cost of design and feasibility study for the project.

**Motion** made by Mr. Botaish, seconded by Mr. Lovett, the Committee voted to request the Board of Selectmen put forth an article at the November 13, 2023 Town Meeting for a design and feasibility study of a Department of Public Works/Land Use Facility in the amount of \$1,600,000.

Adjournment

**Motion** made by Mr. Botaish, seconded by Mr. Allevato, the Committee voted to adjourn at 6:10PM. Motion carries, 7-0.

Respectfully submitted,

  
Amanda Vasapollo, Executive Assistant